



THE RIVERSIDE CHURCH
IN THE CITY OF NEW YORK

2020 Career Day Scholarship Application

The Riverside Church Career Day committee encourages high school students (10th-12th grade) to complete a scholarship application. The following scholarships will be presented at Career Day on Saturday, March 14, 2020: The Career Day Scholarship Award, The Pamela Palanque North Scholarship Award and The Riverside Business and Professional Women's Club Scholarship Award. Each Scholarship is for \$500. We look forward to receiving your application.

The Career Day Scholarship Award

\$500 Scholarship

The purpose of Career Day is to present various careers and professional opportunities to a diverse group of young people. Presenters at Career Day offer guidance and support, as they share their career paths and experiences with youth participants. This Award is in honor of the presenters, workshop leaders and committee members who invest in and inspire our youth and are committed to their success.

The Pamela Palanque North Scholarship Award

\$500 Scholarship

This award is a testament to Pamela Palanque North, who was a devoted member of The Riverside Church and served as the Chair of the Education Commission. Honoring her passion and commitment for education. She championed educational achievement and was a positive force. Mrs. North's legacy will live on through this award by providing support to the youth.

The Riverside Business and Professional Women's Club Scholarship Award

\$500 Scholarship

This award is a continuation of promoting cultural and educational channel for the youth. The Riverside Business and Professional Women's Club have shaped the purpose and implementation of Career Day. The visionaries of the Riverside Business and Professional Women's Club, testimony to encourage youth throughout the city to be confident and steadfast in making their dreams reality.



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2020 Eligibility Requirements

Scholarship Award

- Applicant must be a current high school sophomore, junior, or senior who attends a public, independent, charter, or alternative school in one of the five New York City boroughs.
- Applicant must intend to attend college, university, a vocational program, serve in the armed services or serve as a first responder after graduating from high school.
- Applicants must be present at Career Day, March 14, 2020 to receive the award. If you are not present, you forfeit the scholarship award.

2020 Application

DATE: _____

(Please type or print legibly; use additional sheets if necessary)

I. GENERAL INFORMATION

a. Student

Name _____
Last First Middle Initial

Address _____

City, State, Zip code _____

(Home Phone) _____ (Cell) _____

Email Address _____

High School _____ Graduation Date _____

b. Family

Parent/Guardian _____

Parent/Guardian Address _____

City _____ State _____ Zip Code _____

Email Address _____

(Home Phone) _____ (Cell) _____



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II. SCHOOL/COMMUNITY ACTIVITIES

- a. Extracurricular Activities (list student organizations, athletics, band, committees, etc. Indicate elected or appointed offices/positions held).

	Dates
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- b. Additional Activities, Honors and Awards (non-academic):

	Dates
_____	_____
_____	_____
_____	_____
_____	_____

- c. Programs participated in: Please include dates from and to:

- d. Community Service: Please include dates from and to:

- e. Community Awards and Honors:



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III. ACADEMIC STANDING, HONORS AND AWARDS

a. Honor Societies _____

b. Scholarships Awarded and other Scholastic Honors:

Dates

School Administrator acknowledges and agrees that the applicant has received the awards and scholastic honors listed in this application.

Signature: _____

Print Name: _____

Title: _____

School/Agency _____

Telephone (____) _____ ext. _____

Email address _____

IV. EMPLOYMENT

Employer/Phone	Duties	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

V. **SHORT ESSAY QUESTIONS** -- *On a separate sheet of paper please respond to the following questions. (Each response should be 200-300 words)*

- a. Tell us about yourself and your family.
- b. What are your career aspirations?
- c. How are you involved in your community, school and/or church?



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VI. ADDITIONAL DOCUMENTS

- a. Please forward the following documents along with this application to the address listed below:
1. Official High School Transcript
 2. School Profile
 3. (1) Letter of recommendation **the recommendation cannot be written by someone in your family, or a guardian.**

Please Mail the Completed Application to:

The Riverside Church
Attention: Career Day Scholarship Committee Education Ministry
490 Riverside Drive, Room 317
New York, NY 10027

Completed application packets must be received by Monday, March 2nd, 2020. Incomplete and/or late scholarship applications will not be evaluated. Faxed copies will not be accepted.

The information contained in this scholarship application, combined with information obtained in any additional sheets I may have attached, creates a full and fair representation of my circumstances as of this date. I will inform the Scholarship Committee in writing if any substantial change occurs.

Student Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE

Application Complete/Incomplete _____
Received _____



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Applicant Checklist

Please ensure your scholarship packet is complete prior to mailing, as incomplete, e-mailed, or faxed applications **will not** be evaluated.

- Completed Application
- Letter of Recommendation **the recommendation cannot be written by someone in your family, or a guardian.**
- Official Academic Transcript
- School Profile
- Short Essays
- Mail Complete Packet

** Applications must be received by **Monday, March 2nd, 2020****

The Riverside Church
Attention: Career Day Scholarship Committee Education Ministry
490 Riverside Drive, Room 317
New York, NY 10027

**An email notifying you that we are in receipt of your application will be sent within one week of processing your application. Applicants are requested not to call the Office of Education regarding the status of an application. **



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RECOMMENDATION (REQUIRED)

Instructions to student: You must submit one letter of recommendation to be considered for the Scholarships. Please choose one person who knows you well. This person should be a teacher, school counselor, volunteer supervisor, clergy member, or an employer. It could also be an extracurricular adult leader, or an athletic coach. *the recommendation cannot be written by someone in your family, or a guardian.*

SECTION I (to be completed by student)

Your Name _____
Last, First, Middle Initial

High School _____

I recognize the confidential nature of this document and I do I do not waive my right to access to this letter

Student signature _____ Date _____

SECTION II (teacher, school counselor, volunteer supervisor, clergy member, or an employer. It could also be an extracurricular adult leader or an athletic coach)

Please provide a candid evaluation of the student's strengths, weaknesses and potential as a college student. Please attach a one-page, typewritten letter addressing the following four points. Your comments will be a great help to the selection committee, and we appreciate the time you take to introduce the student to us.

- How long and in what capacity have you known the student?
- What are some of the student's greatest personal strengths?
- How has the student made his/her community a better place?
- Please indicate any special background, qualities, or unusual circumstances you would like the Committee to consider regarding the applicant or her/his application.

Do you recommend this student as a potential recipient for the scholarship Award?

Yes No With Reservation

Name of person providing recommendation: _____

Title: _____ School/Agency _____

Telephone (____) _____ ext. _____ Email address _____

Please return this recommendation to the student in a sealed envelope and sign your name across the seal of the envelope.



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Frequently Asked Questions

Is the Career Day Scholarship Award for High School only?

Yes, this award is for high school sophomore, junior, or seniors.

What is the deadline for submitting applications?

The Career Day Scholarship Award requires that all materials be mailed in one packet and received by Monday, March 2nd, 2020.

When can we expect to hear something back on the status of the application?

Finalists will be selected by March 9th, 2020. The winners will be announced during the Career Day Event on March 14th 2020. If you are not present, you forfeit the scholarship award.

When is the letter of recommendation, school transcripts, and school profile due? Can they be sent separately from my application?

All application materials, including the letter of recommendation, school transcripts, and school profile, must be mailed in one packet and received by Monday, March 2nd, 2020. Please ensure your scholarship packet is complete prior to mailing, as incomplete, e-mailed, or faxed applications will not be evaluated.

Does my letter of recommendation have to be written by teachers, or can they come from anyone?

We ask for one letter of recommendation. A person who knows you well must write it. This person should be a teacher, school counselor, volunteer supervisor, clergy member, or an employer. It could also be an extracurricular adult leader, or an athletic coach.

the recommendation cannot be written by someone in your family, or a guardian.